



Cambridge University Real Tennis Club

Photography of Under 18s and Vulnerable Adults Policy – Club

Overview

This policy document outlines the acceptable use of photography and other recording devices with children and vulnerable adults within activities at Cambridge University Real Tennis Club.

While it is not the intention of the club to prevent parents/carers from taking pictures/recordings of their children, the use of photography and other media recording poses a potential risk to the safety of our members and therefore certain safeguards must be adhered to.

All members, professionals, parents/carers and committee members must be proactive in preventing the inappropriate use of photography within the club.

Acceptable Use

Parents/Carers

- Photographs and video must not capture children other than your own within the frame of view.
- Simultaneous live streaming of images/videos is forbidden.
- Parents must give their consent for photographs to be taken and used for club purposes.

Members

- Non-related individuals must not take photographs and video of under-18s for their own personal use.
- If members are taking photographs or videos of under-18s for club purposes, they should first check if there are under-18s for whom photography consent has not been given; members should ensure that these individuals do not appear in any photograph.

Professionals/volunteers/committee members

- Photographs and video recordings of children may be used as a training aid if deleted immediately after use in the presence of another coach and/or welfare officer.

- Images must not be stored or removed for personal use.
- Consent **must** first be obtained before taking photographs or recordings of children or vulnerable adults. Children under a court order must not be recorded or photographed without the relevant permission.
- If images are used for club or promotional purposes, they must not be presented in a way that easily identifies the child(ren) and should be appropriate in nature.
- For press purposes, first names only are to be used if referring to a published image.
- Members should be photographed fully clothed wherever possible and not easily identifiable on public mediums. Face blurring may be necessary.
- Any inappropriate images taken within the club must be reported immediately to the welfare officer(s) or the Tennis & Rackets Association/Police if of an abusive or sexual nature. Inappropriate images include those that have been manipulated in a way that may cause embarrassment or distress.

More Information

Can be found in the Cambridge University Real Tennis Club Safeguarding and Protecting Young People and Vulnerable Adults Handbook or from your club Welfare Officer, whose name and contact details are given on the Welfare Officer poster on the noticeboard, and on the website www.curtc.net/wp/membership/#welfareofficer.