



Cambridge University Real Tennis Club

Transporting Under 18s and Vulnerable Adults Policy – Club

Overview

This policy document relates to professionals, volunteers and committee members aged 17 and above who transport members under the age of 18 or vulnerable adults (henceforth included when ‘child’ or ‘children’ is used) to training, events, competitions or courses etc. This policy does not apply to parents who transport their own child(ren).

Best Practice

It is not the responsibility of the professional to provide transport to members for training and events. Parent(s)/ carer(s) are encouraged to take responsibility for the transport of their child(ren) and share journeys with other members where possible.

Where parents, professionals, volunteers or committee members are transporting members, the following must apply:

- Drivers must register their vehicle with the Club
- Drivers must ensure the safety of passengers
- Drivers must ensure that their vehicle is roadworthy and that they have a valid licence and insurance cover
- Drivers must only use vehicles with seat belts and ensure that their passengers are wearing these when in transit
- Drivers must be aware of their legal obligations when transporting young players
- Parents/guardians/or carers must give written permission if their child/children are being transported in another adult’s car
- Clear information on the expected time of departure and arrivals need to be communicated to relevant people ie parents/guardian or carer
- Drivers should not be alone with a young person in the car at any time. If this situation arises drivers must ensure that the young person is in the back of the car
- All minibuses carrying groups of three or more young people aged under 15 years must be fitted with a seat belt for each young person

Acceptable Conduct

If professionals or committee members are required to transport a group of members, the club require that at least **two** responsible adults be present in the vehicle. An individual professional may **never** transport a child on their own*.

If, in exceptional circumstances, another adult is not available, the following conditions must be satisfied for transporting more than one member:

- The driver must ensure that there are central pick-up and drop-off points, ensuring they are never alone with a child.
- The driver must provide parent(s)/carer(s) with full details of the destination, arrival and departure times and any planned breaks en route.

- Members must be seated in the back of the car with booster seats if required.
- The club welfare officer(s) should be made aware of the arrangements and written permission from parent(s)/carer(s) sought before transporting members.

*Emergencies

In unforeseen emergency circumstances, professional or committee member may transport a child on their own. Such circumstances are only warranted if failure to do so would put the child at risk of harm. Wherever possible the child's parent(s)/carer(s) and club welfare officer should be informed as soon as possible.

More Information

From your welfare officer, whose name and contact details are given on the Welfare Officer poster on the noticeboard, and on the website www.curtc.net/wp/membership/#welfareofficer