

# **Emergency Action Plan for CURTC members.**

**Please note that there may not always be a club pro on site.**

**Useful phone numbers:**  
**CU Security:** 01223 331818  
**Head Pro, Kees Ludekens:** 07825 769583

## **FIRE:**

- Safety is the priority.
- **If you discover a fire: locate the nearest break glass unit to start the fire alarm.** When the alarm is triggered, CU Security (01223 331818) will be alerted automatically and will call the emergency services. Do not attempt to attack the fire with a fire extinguisher unless you are trained and convinced that you can do so without putting yourself or others in any danger. **Exit the building** via the nearest safe exit and assemble at the **fire assembly point** - post box in the car parking area on Grange Rd.
- **If you hear the fire alarm:** exit the building via the nearest safe exit and assemble at the fire assembly point - the post box in the car parking area on Grange Rd.

## **INJURY:**

- **Minor injury** eg cuts and grazes: First Aid kits are situated next to each court.
- **Major injury** eg spinal or head injuries: these are always to be treated as serious. Under no circumstances should the casualty be permitted to continue playing even if they feel well. Summon the assistance of a club pro if on site.
- Call 999 if necessary

## **ROBBERY, GAS LEAK, POWER CUT, FLOOD, STRUCTURAL DAMAGE: or OTHER SIMILAR THREAT:**

- Call Uni Security (01223 331818) and/or emergency services as needed. All actions should relate to keeping yourself and others as safe as possible.
- Summon the assistance of a club pro if on site.